





# MATTHEW GONIWE SCHOOL OF LEADERSHIP AND GOVERNANCE (MGSLG)

## REQUEST FOR QUOTATIONS RENOVATIONS AT BENONI CAMPUS


**DATE: 10 November 2023**

### 1. Purpose

The Matthew Goniwe School of Leadership and Governance (MGSLG) invites offers from contractors to **quote on the below renovations at our Benoni Campus.**

ITEM	DESCRIPTION	PICTURE	QUANTITY
Replace Ceiling in Reception and paint ceiling	Replace water damaged Ceiling in reception and Office  Replace cornishes.  Paint Ceiling white  Paint walls.  Skim/plaster ceiling		10x 3000mm x 1,200mm boards  30 running meters (Cove)  80 Squares  112 Squares  30 squares
Reception Female Toilet	Install new Snowstorm Quartz countertop.  Install new on top Basin.  Install new mixer tap.  Install new mirror		1000mm x 600mm  Square 480mm x 370mm basin  Short Body mixer tap. 600mm x 600mm
Reception Male Toilet	Install new Snowstorm Quartz countertop.  Install new Basin.  Install new mixer tap.		1000mm x 600mm  Square 480mm x 370mm  Short body mixer tap.
Replace broken stoep tiles	Replace broken terracotta colour stoep tiles. 290mm x 290mm and grout Replace rotten beams		10 squares  5x 2000m x 50

			
Room 2	Paint Walls New Blinds		142 squares
Room 3 and 4	Paint walls New Blinds		277 squares
Room 5	Paint walls New Blinds New Carpet(Belgotex Maldives)		96 Squares 36 Squares
Room 6	Paint Walls New Blinds New Carpet		96 Squares 36 Squares
Room 7	Paint walls New Blinds New Carpet		96 Squares 36 Squares
Room 8	Paint Walls New Blinds New Carpet		96 Squares 36 Squares
Room 9	Paint Walls New Blinds Fix carpets		152 Squares 4 Squares
Resource Centre parapet wall	Waterproof around wall  Paint walls in Room.  Paint male and female bathroom ceiling.		30 Squares 32 Squares 74 Squares
Office at Training Rooms	Paint Walls New Blinds		96 Squares

	<b>New Carpet</b>		<b>36 Squares</b>
<b>SM Offices (3 Offices)</b>	<b>New Carpet</b>		<b>48 Squares</b>
	<b>New Clocks for Rooms</b>		<b>9</b>
<b>Passage Ceiling at Room 9</b>	<b>Install new Ceiling.</b>  <b>Install new Cornish.</b>  <b>Paint Ceiling.</b>		<b>2x 3000mm x 1200mm</b>  <b>5 running meter (Cove)</b>  <b>250 Squares</b>

## 2. The following mandatory documents to be submitted with quotations:

- 2.1 Original and valid tax clearance or Printed copy tax clearance certificate accompanied by a pin for further verification.
- 2.2 Certified ID(s) copies of company director(s)
- 2.3 Certified Proof of company registration
- 2.4 Company municipal rates, electricity, or water account not older than 3 Months, proof of Residential lease or rental or sworn affidavit if the business operates at a place of residence.
- 2.5 Completed and signed Standard Bidding Document attached in the tender document.
- 2.6 Proof of registration on National Treasury Central Supplier database.
- 2.7 Proof of company banking details

**Failure to submit all the above-mentioned document will result to the disqualification of the bid.**

## 3. Quotations

- 3.1 Quotations should be submitted not later than Thursday 27 November 2023 at 11h00.
- 3.2 Quotations must be registered and submitted into the tender box at MGSLG, 40 Hull Street, Vrededorp.
- 3.3 Late Quotations will not be accepted.
- 3.4 Work will be done between 1 December 2023 and 15 December, please prepare to work weekends only if needed.
- 3.5 Compulsory site meeting on Thursday 16 November 2023 at 09h00 at Benoni, 55 Elston Avenue.
- 3.6 Submission of quotation email: [procurement@mgsi.co.za](mailto:procurement@mgsi.co.za)

## 4. Contact Details

All Technical enquiries relating to this quotation request must be directed to: **procurement@mgsi.co.za**. The MGSLG does not bind itself to accept the lowest or any quotation and this quotation will be valid for the period of 90 days after closing.

