

MATTHEWGONIWESCHOOLOFLEADERSHIPANDGOVERNANCE(MGSLG)

REQUEST FOR QUOTATIONS ICT Computer Equipment

1. Purpose

The Matthew Goniwe School of Leadership and Governance (MGSLG) invites offers from suppliers to supply and deliver the ICT Computer Equipment

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|-----------------------|---------------------------------------------------------------------------------------|
| DESCRIPTION | Appointment of a Service Provider for the Procurement of 40 Laptops with 3yr warranty |
| DURATION | Once-Off |
| PROPOSED BID PROCESS: | RFQ |
| ISSUE DATE: | 22nd November 2023 |
| DATE REQUIRED: | As Soon as possible |
| CLOSING DATE: | 7th December 2023 |

2. Specification (ICT Computer Equipment)

| | |
|-----------------|-----------------------|
| Windows | |
| Processor | Intel Core i7 - 1355U |
| Ram | 16 GB |
| Storage SSD | 512GB |
| Display | 35.6 cm (14") |
| Warranty | 3 year onsite |
| Bag | Backpacks |
| Quantity | 33 |

| | |
|-----------------|-------------------------|
| MacOS | |
| Processor | Apple M2 chip |
| Ram | 8 GB |
| Storage SSD | 512GB |
| Display | 33.8 cm (13.3") |
| Warranty | iCare Extended Warranty |
| Bag | Backpacks |
| Quantity | 5 |

3. Pre-Qualification

EMEs or QSEs which are 100% black owned.

4. The following mandatory documents to be submitted with quotation:

3.1 Original and updated Tax Compliance status Pin for verification.

- 3.2 Certified ID(s) copies of company director(s)
- 3.3 Proof of company registration
- 3.4 Company municipal rates, electricity, or water account not older than 3 Months, proof of Residential
- 3.5 Lease or rental or sworn affidavit if the business operates at a place of residence.
- 3.6 Proof of registration on National Treasury Central Supplier database (CSD).
- 3.7 Proof of company banking details e.g., bank letter with bank stamp, Company bank statement, code rating letter from the bank or any physical proof from the bank, the evidence must not be older than three months.

- 3.8 BEE Certification for points allocation

Failure to submit all of the above-mentioned document will result to the disqualification of the bid.

5. Submission of Quotation

4.1 Quotation should be submitted no later than 11h00 on Thursday, the 7th of December 2023 to procurement@mgsi.co.za .Telegraphic, faxed or posted RFQ's will not be accept.

4.2 Late quotations will not be accepted.

6. Contact Details

MGSLG Supply Chain Management, Physical Address: 40 Hull Street, Vrededorp, Johannesburg. For general and technical enquiries: procurement@mgsi.co.za

