

# MATTHEWGONIWESCHOOLOFLEADERSHIPANDGOVERNANCE(MGSLG)

## REQUEST FOR QUOTATIONS ICT Computer Equipment

### 1. Purpose

The Matthew Goniwe School of Leadership and Governance (MGSLG) invites offers from suppliers to supply and deliver the ICT Computer Equipment

DESCRIPTION	Appointment of a Service Provider for the Procurement of 38 Laptops with 3yr warranty
DURATION	Once-Off
PROPOSED BID PROCESS:	RFQ
ISSUE DATE:	8 <sup>th</sup> of January 2024
DATE REQUIRED:	As Soon as possible
CLOSING DATE:	15 <sup>th</sup> of January 2024

### 2. Specification (ICT Computer Equipment)

<b>Windows</b>	
Processor	Intel Core i7 - 1355U
Ram	16 GB
Storage SSD	512GB
Display	35.6 cm (14")
Warranty	3 year onsite
Bag	Backpacks
<b>Quantity</b>	<b>33</b>

<b>MacOS</b>	
Processor	Apple M2 chip
Ram	8 GB
Storage SSD	512GB
Display	33.8 cm (13.3")
Warranty	iCare Extended Warranty
Bag	Backpacks
<b>Quantity</b>	<b>5</b>

### 3. Pre-Qualification

EMEs or QSEs which are 100% black owned.

### 4. The following mandatory documents to be submitted with quotation:

3.1 Original and updated Tax Compliance status Pin for verification.

- 3.2 Certified ID(s) copies of company director(s)
- 3.3 Proof of company registration
- 3.4 Company municipal rates, electricity, or water account not older than 3 Months, proof of Residential
- 3.5 Lease or rental or sworn affidavit if the business operates at a place of residence.
- 3.6 Proof of registration on National Treasury Central Supplier database (CSD).
- 3.7 Proof of company banking details e.g., bank letter with bank stamp, Company bank statement, code rating letter from the bank or any physical proof from the bank, the evidence must not be older than three months.
  
- 3.8 BEE Certification for points allocation

Failure to submit all of the above-mentioned document will result to the disqualification of the bid.

## 5. Submission of Quotation

- 4.1 Quotation should be submitted no later than 11h00 on Monday, the 15<sup>th</sup> of January 2024 to [procurement@mgsi.co.za](mailto:procurement@mgsi.co.za) .Telegraphic, faxed or posted RFQ's will not be accept.
- 4.2 Late quotations will not be accepted.

## 6. Contact Details

MGSLG Supply Chain Management, Physical Address: 40 Hull Street, Vrededorp, Johannesburg. For general and technical enquiries: [procurement@mgsi.co.za](mailto:procurement@mgsi.co.za)

