

# MATTHEW GONIWE SCHOOL OF LEADERSHIP AND GOVERNANCE (MGSLG)

## REQUEST FOR QUOTATIONS VREDEDORP LANDSCAPING UPGRADES

**DATE: May 2026**

### 1. Purpose

The Matthew Goniwe School of Leadership and Governance (MGSLG) invites qualified and experienced service providers to submit quotations for landscaping upgrades at the Vrededorp site.

### 1.1 Background

MGSLG seeks to improve and enhance the external environment of its Vrededorp premises through structural landscaping, vegetation management, and installation of outdoor amenities. The project aims to create a functional, aesthetically pleasing, and low-maintenance outdoor space.

### 1.2 Scope of Work

The appointed service provider must provide:

#### 1.2.1 Retaining Walls

- Construction of a retaining wall measuring approximately:
  - 110 metres (length) × 1.5 metres (height)
  - 75 metres (length) × 0.5 metres (height)

#### 1.2.2 Filling Works

- Supply and placement of gravel and sand to fill an area measuring approximately:
  - 50 metres (length) × 2 metres (width) × 1.5 metres (height)

#### 1.2.3 Grass Installation

- Supply and installation of Kikuyu grass covering approximately 500 square metres

#### 1.2.4 Tree Removal

- Cutting, removal, and lawful disposal of approximately 16 trees on site

#### 1.2.5 Low-Water Garden

- Design and creation of a low-water (water-wise) garden measuring approximately:
  - 10 metres × 5 metres

#### 1.2.6 Outdoor Furniture

- Supply and installation of 8 durable garden benches and shade nets suitable for outdoor use

#### 1.2.7 Supply of plants according to provisioned plan and Contingencies

- Allocation for unforeseen developments and improvements

### 1.3 Technical Requirements

- Ensure all construction complies with relevant building and safety standards
- Provide all labour, materials, tools, and equipment required
- Ensure proper site preparation and clean-up upon completion
- Adhere to environmental and waste disposal regulations
- Provide a project timeline with clear milestones
- Provide a 3D plan on envisaged layout of design

### 2. The following mandatory documents to be submitted with quotations:

- 2.1 Original and valid tax clearance or Printed copy tax clearance certificate accompanied by a pin for further verification.
- 2.2 Certified ID(s) copies of company director(s) within 6months
- 2.3 Certified Proof of company registration

- 2.4 Company municipal rates, electricity, or water account not older than 3 Months, proof of Residential lease or rental or sworn affidavit if the business operates at a place of residence.
- 2.5 Completed and signed Standard Bidding Document attached in the tender document.
- 2.6 Proof of registration on National Treasury Central Supplier database, a detailed CSD report printed in May/June 2026.
- 2.7 Proof of company banking details

**Failure to submit all the above-mentioned document will result to the disqualification of the bid.**

### **3. Quotations**

- 3.1 Quotations should be submitted not later than 12 June 2026 at 11h00.
- 3.2 Quotations must be submitted to: [procurement@mgsi.co.za](mailto:procurement@mgsi.co.za)
- 3.3 Late Quotations will not be accepted.
- 3.4 Compulsory site meeting at 40 Hull Street Vrededorp on Friday, the 5<sup>th</sup> of June 2026, Time: 09h30 -10h30 at MGSLG Vrededorp.

### **4. Contact Details**

All Technical enquiries relating to this quotation request must be directed to: **procurement@mgsi.co.za**. The MGSLG does not bind itself to accept the lowest or any quotation and this quotation will be valid for the period of 90 days after closing.